

Ester Volunteer Fire Department
3570 Old Nenana Hwy.
P.O. Box 229
Ester, AK 99725-0229



Phone: 907-479-6858
Fax: 907-479-9883
www.esterfire.org
staff@esterfire.org

Job Vacancy Announcement

Station Duty Officer

\$41,187.00 Annually

Opens: April 4, 2019

Closes: April 18, 2019

Purpose:

This is a supervisory firefighting and Engineer position overseeing day to day activities of the department. This is a 48/96 hour work schedule.

Duties and Responsibilities:

1. Responds to emergency incidents and acts as 1st on scene Battalion until relieved.
2. Drives and operates emergency apparatus.
3. Performs firefighting including operating pumps and related equipment, laying hose, performing fire suppression, ventilation, containment, salvage and overhaul operations.
4. Administers emergency medical care to patients as prescribed by protocol.
5. Performs emergency aid and rescue activities, including basic life support, vehicle extrication, rope rescues, and providing other assistance as required.
6. Ensure facilities and grounds are maintained.
7. Participates in drills, attends training and other related emergency subjects.
8. Ensure upkeep and maintenance of emergency vehicles
9. Maintains apparatus and equipment records.
10. Enter Incident/INFIRS reports using current web based system.
11. Performs general maintenance work in the upkeep of the fire facilities and equipment including cleaning fire station, washes and dries hose, grounds keeping.

Minimum Qualifications:

1. Must be a high school graduate or equivalent
2. Must be 19 years of age or older
3. Possess a current state of Alaska driver's license free of violations that would preclude insurability with the EVFD insurance policy
4. No felony convictions
5. State of Alaska Firefighter 1 required, Firefighter 2 preferred or IFSAC Firefighter 1 certification
6. Current BLS/CPR card from American Heart Association or Red Cross Professional Level
7. Current State of Alaska EMT Level 1
8. Valid Hazmat Awareness and Operations Certifications
9. Driver and Operator of Fire Apparatus
10. ICS 100 & 200 Certificates
11. Basic understanding of web base systems tracking systems.

Benefits:

- 100% Employer Provided Health Care Plan including Vision
- Simple IRA
- Paid time off
- Monthly cell phone stipend
- 6 month merit increase upon performance based evaluation

Conditions of Employment:

- The employee shall acquire and apply the knowledge of the department's policies, procedures, techniques and regulations on a continuous basis.
- Ability to operate tools and equipment related to emergency operations, including Fire, Extrication, EMS, and Rescue equipment, Radios, pagers, and personal computer.
- Ability to work independently and is self-motivated but also able to be a team player, working well with paid staff, volunteers, and the community.
- Must be able to read and write the English language.
- Maintain the mental condition, physical endurance, agility, strength, and follow oral and written directions promptly and accurately.
- Continuously be courteous to the public, allied agencies, and fellow employees.
- Must be willing to work a flexible schedule

To Apply:

Applicants must mail/email a complete professional resume and cover letter describing their qualifications and experience to one of the address below *by April 18, 2019*. Applicant must also provide three (3) professional references. All applicants will be screened for minimum qualifications and only those meeting the qualifications may be forwarded on to the selection committee for interviews. EVFD is an Equal Opportunity/Affirmative Action Employer. All finalists will be subject to a background check.

Send Applications to:

Ester Volunteer Fire Department
Attn: Lieutenant Shyanna Rich
Po Box 229
Ester, AK 99725

Or Email to
staff@esterfire.org
Attn: Lieutenant Shyanna Rich