



## Board of Directors Meeting

February 8<sup>th</sup>, 2021

Meeting Location via Zoom

### Minutes:

**1. Call to Order at 1804.**

- a. Members Present: Tong, Rouleau, Rainey, Heneveld, O'Donnell, Weatherly.
- b. Members Absent: Waldroup.
- c. Quorum Met? Yes.
- d. Public Present: Debbie Gross with RJG.

**2. Public Comments:** None.

**3. Approval of Agenda:** O'Donnell requested to add Covid-19 restrictions to the agenda. Agenda passes by unanimous consent.

**4. Approval of January Minutes:** Approved by unanimous consent.

**5. Reports:**

**a. Treasurers Report:**

- i. Check #15768 for \$186.76 on 1/6/21 questioned: Quarterly Mako Compressor test.
- ii. Bank of America Credit Card charge on 12/17/20 for \$232.33 questioned: Staples for general office and station items – pens, paper towels, etc.

**b. Fire Chiefs Report:** See attached.

- i. Chief Conner presented his proposal regarding use of the R&R account. Tong proposed forming a Finance Committee to review current accounts and seek improvements via restructuring of existing accounts:
  1. Rainey, Tong and Rouleau have volunteered to be on the committee.

**6. Old Business:**

- a. **Email votes:** Tong motions to approve \$2200 to RJG in order to do our taxes. Motion passed. Tong motioned to approve \$776 as a 10% match to a federal grant for a Snowbalance trailer. Motion passed.
- b. **Finance restructuring:** automatic payments for regular vendors and other financial matters will be reviewed by the Finance Committee.
- c. **Chief's Employment Agreement:** need feedback from board members in the next two weeks.
- d. **Check signing tutorial:** Will be sent to Tong from Rouleau.
- e. **Documents for review:** Northrim Bank documents are complete, Mt. McKinley documents are not. Please sign ASAP

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- f. **Agreed Upon Procedures review:** Mimi to get documents to Debbie of RJG in March
  - g. **Bylaws, Part 1, Members:**
    - i. Discussion regarding the use of “EVFD” to refer to the Fire Department, while “EVFD, Inc.” refers to the corporate membership.
    - ii. Overall review of work done towards the “Members” and “Meetings of Members” section of the Bylaws, Articles 3 and 4.
    - iii. Discussion of Article 5 will occur at the March BOD meeting.
7. **New Business:**
- a. **Covid-19 Protocols:** no change in procedures at this time as the two week period post second dose has not yet passed. Date TBD as to when the fire station will be opened to the public. Board members to contact Tong, who will confer with Chief, if some business needs to occur within the station.
8. **Adjournment at 1947:**
- a. Motion to adjourn by Heneveld, second by Tong. Motion passes.