

Ester Volunteer Fire Department  
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## EVFD Board Meeting

April 12<sup>th</sup>, 2021

- 1) **Call to Order at 1849.**
  - a. Members Present: Tong, Rainey, Heneveld, and Weatherly.
  - b. Members Absent: Rouleau, O'Donnell and Waldroup.
  - c. Quorum Met? Yes.
  - d. Public Present: None.
- 2) **Public Comments:** None.
- 3) **Approval of March Minutes:** Approved by unanimous consent.
- 4) **Reports:**
  - a. **Treasurer's Report:** Assets and expenditures – Hill not present, Tong already reviewed. No questions from BOD members present.
  - b. **Fire Chief's Report:** Chief Conner updated the BOD regarding the roof collapse at Station 51. Station is still out of service per the FNSB.
- 5) **Old Business:**
  - a. **Operations #2 Account Update** – Tong: Account being opened this week. Rainey available to sign.
  - b. **Check Signing Tutorial Update** – Tong: Still under review. Actual check signing may be obsolete as processes move towards a digital format. This possibility is being researched.
  - c. **Agreed Upon Procedures Review** – Tong: Pushed back until tax season has ended, which has been extended until May 15<sup>th</sup>.
  - d. **By Laws – Article V – Board of Directors** – Tong: Presented proposed changes to Article V, Sections 1 through 20.
- 6) **New Business:**
  - a. **Chief's Evaluation Review and Comments** – Tong: BOD members need to review the form and provide feedback by the next meeting on May 10th.
- 7) **Adjournment at 1952 hours.** Motioned by Rainey and second by Heneveld.