



# ESTER VOLUNTEER FIRE DEPARTMENT INC

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September, 2016

## **BYLAWS of the ESTER VOLUNTEER FIRE DEPARTMENT**

### **ARTICLE 1 Membership**

- Section 1: The membership of this organization will be limited to bonafide residents and/or property owners of the Ester Fire Service Area.
- Section 2: Any person without regard to place of residence may be a volunteer fire fighter or emergency medical technician.
- Section 3: Honorary membership may be bestowed by a vote of the Board of Directors. An honorary member has all the rights and privileges of a regular member.

### **ARTICLE 2 Board of Directors**

- Section 1: The function of the Board of Directors is the administration of the fire department.
- Section 2: The Board of Directors will select and approve a person to be the Chief of the Fire Brigade. The Chief will serve a one year term, but may be reappointed to a number of terms.
- Section 3: The Board of Directors will consist of seven members elected by the General Membership at the annual meeting of the Fire Department, and their term of office will begin at the close of the meeting at which they are elected.
- Section 4: Members will serve two year terms with either three or four members to be elected on alternate years.
- Section 5: The Board of Directors will annually elect a president, vice president, secretary, and a treasurer. No member will hold more than one office at a time, and no member will be eligible to serve more than two consecutive terms in the same office.
- Section 6: A member may be removed from the Board of Directors if he or she misses three consecutive meetings.
- Section 7: Any vacancy occurring on the Board of Directors will be filled by a majority vote of the remaining Board, the elected person to serve out the existing term of office.

Ester Volunteer Fire Department  
3570 Old Nenana Hwy  
P.O. Box 229  
Ester, AK 99725-0229

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Fax 907-479-9883  
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Section 8: A member of the Board of Directors shall be removed for cause by a majority vote of the remaining Board.

Section 9: The Fire Chief will be a nonvoting member of the Board of Directors.

## ARTICLE 3 Meetings

Section 1: The General Membership will meet once per year on the first Sunday in October.

Section 2: The Board of Directors will meet the second Monday of each month unless rescheduled by the President.

Section 3: Special meetings can be called by the President and will be called upon the written request of ten members of the Ester Volunteer Fire Department. The purpose of the meeting will be stated in the call. Except in cases of emergency, at least three days notice will be given.

Section 4: Special meetings of the Board of Directors may be called by the President and will be called upon the written request of three members of the Board. Except in cases of emergency, at least 24 hours notice will be given.

Section 5: Fifteen members of the General Membership will constitute a quorum.

Section 6: Four members of the Board of Directors will constitute a quorum.

## ARTICLE 4 Committees

Section 1: Committees, standing or special, will be appointed by the President as the Organization or the Board of Directors deems it necessary to carry on the work of the Organization. These committees will include, but not be limited to, the following:

Nominating Committee: The duty of the Nominating committee is to nominate candidates for the offices to be filled at the annual meeting in September. The Nominating Committee will report at the annual meeting in September, and additional nominations from the floor will be permitted immediately following the report.

Finance Committee: The Finance Committee will be composed of the Treasurer, the Fire Chief, and other members as deemed appropriate by the President. The duty of the Finance committee is to prepare a budget for the next fiscal year and submit it to the Service Area Commissioners immediately following the regularly scheduled February meeting of the Board of Directors.

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Section 2: The President will be an ex officio member of all committees except the Nominating Committee.

## ARTICLE 5 Parliamentary Authority

The rules contained in the current edition of Robert's Rules of Order Newly Revised will govern the Organization in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Organization may adopt.

## ARTICLE 6 Amendment of Bylaws

These bylaws can be amended at any regular meeting of the general membership of the Organization by a two thirds majority of those present provided that the amendment has been submitted to the membership in writing at least thirty days prior to the meeting.

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Proposed Amendments to EVFD By-Laws  
Summer 2002

ARTICLE 2: Board of Directors

(add) Section 10

No more than one member of the Board of Directors may be an active member of the Fire Brigade and may not concurrently be an officer within the brigade. This person may not hold the office of Treasurer or sign checks for the department.

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