

EVFD Board of Directors Meeting

July 08, 2024

Location: Station 51

Minutes:

1. Call to order at 1800

- a) Members Present: Tong, Albers, Meyer, Holder, O'Donnell and Conner
- b) Members Absent: Lehse, Hill, Weatherly
- c) Quorum Met? Yes
- d) Public Present: None

2. Public Comments: None

3. Approval of Minutes: May minutes reviewed, amended and approved.

4. Approval of Agenda: Approved by unanimous consent

5. Reports:

- a) **Treasurer's Report:** Chief Conner gave a brief summary of the status of the budget since Mimi was not present.
- b) **Fire Chief's Report:** See attached
- c) **Fundraising Committee:**
 - 1) Holder summarized what EVFD, Inc. needs to do in order to be a part of the Alaska State Lottery and obtain funding through them. The process requires a \$20/year gaming permit and a proposal from our organization stating who, what, why we would like to be a part of the Lottery. There are currently 85 non-profits participating and they each receive about \$50,000 every 6 months. O'Donnell agreed to write the proposal. The Board gave unanimous consent for Holder to pursue the permit and apply to the Lottery for a spot.
 - 2) Holder also came up with an idea of partnering with Flossy and May's Coffee House to give blood pressure checks and have them donate a portion of their proceeds to EVFD.
 - 3) O'Donnell tried to get a quote from Dateline Copies for a mass mailing of the Plaque Project flyer to the 1800 households in the EVFD district, but they wouldn't without the IRS 501(c)(3) letter. Tong found the copy and gave it to the fundraising committee. If the Board were to send the flyers out to the 1800 households, it would cost \$1,224.00 in postage, not counting envelopes and the cost of the flyers.

6. Executive Session - The Board entered into an Executive Session so that the Chief could brief us on a situation.

7. **Old Business: EVFD Member Handbook – disciplinary section** Discussion continued re: Handbook corrections needed to facilitate better understanding by members, Chief and the board, outlining when and what disciplinary actions would be taken and by whom. All member actions with resultant disciplinary actions should be contained in one section of the handbook. Chief Conner stated that he'll be seeing our HR consultant next week and will ask her about the contents of the Handbook, and will let us know.
8. **New Business: Chief Connor's annual evaluation** Line-by-line review and discussion with ratings agreed by all present. Completed documents will be shared with board members not present prior to finalization and presentation to Chief.
9. **Adjournment:** Meeting adjourned at 2005